



YTP Volunteer Summer Tutor Position Description

Reports to: Tutoring Center Supervisor

Description of Responsibilities:

Contributes to the fulfillment of the Youth Tutoring Program's summer mission by providing academic assistance, mentorship and encouragement to youth at our tutoring centers.

Time Commitment:

During the **summer program**, volunteers are asked to tutor a minimum of 1.5 hours per week for the regular summer program, and 12 hours per week for the Yesler Terrace summer program. Volunteers must commit to the six week program.

Specific Duties:

1. Help individual students or small groups of students with reading and skill building in language arts and math. Involve students in stimulating learning activities. Make learning exciting, relevant and creative.
2. Actively support the rules of the tutoring center to promote an environment conducive to learning.
3. Fill out the volunteer log and timesheet after each session.
4. Commit to a weekly tutoring session at the time you have chosen. If you are unable to come to your session, please notify the tutoring center staff at least 24 hours in advance and schedule a substitution day for any missed session.

Program Details

The summer program operates from June 23rd through August 1st. Programming is hosted Monday-Thursday, in the afternoons and evenings at 5 of our tutoring centers. These centers are located around Seattle at the following locations:

High Point - 6400 Sylvan Way Southwest

New Holly - 7058 32nd Avenue South

Rainier Vista - 4520 Martin Luther King Jr. Way South

Jackson Park - 14374 30th Northeast

Lake Washington Apartments - 9061 Seward Park Avenue South

Our sixth center will offer programming at Bailey Gatzert Elementary School, near the Yesler Terrace housing community, Monday through Friday, 9am-3pm.

Qualifications:

Age: * 14 years and older

Education: * High School Diploma or current High School student.
* Knowledge of basic reading, writing and math skills

Other: * Ability to work with youth in a respectful and caring manner.
* Ability and desire to motivate youth to improve their academic skills.
* Effective communication skills.
* Dependability and patience.
* Ability to set academic and personal goals with students.
* Proficiency in written and spoken English.

Benefits:

Gain satisfaction from positively impacting students both academically and personally. Work with staff and other motivated volunteers in a group setting. Free tutor trainings to improve your skills. Support from center staff.

Training:

An orientation is provided prior to your placement at a tutoring center. In addition, volunteers are asked to watch the Seattle Tutoring Coalition's on-line New Tutor Training before starting at a Center.

Please visit <http://www.ccsww.org/ytp> and click on "Learn More about Volunteering" for more information and to get started as a volunteer.

For questions and more information, please contact us at VolunteerYTP@ccsww.org. Join us!

Since 1991, we've been successful in motivating our kids to thrive in school, and encouraging them to succeed in pursuing their life's goals and dreams. Join us, and do something awesome for others this summer.